

Sacramento Employment and Training Agency (SETA)

Governing Board Public Representative Member Recruitment

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The Sacramento Employment and Training Agency, a joint powers agency of the City of Sacramento and the County of Sacramento, seeks candidates to fill a Public Representative vacancy on the SETA Governing Board.

ABOUT SETA

The Sacramento Employment and Training Agency was formed in 1978. From its inception, SETA has been an effective force in connecting people to jobs, business owners to quality employees, education and nutrition to children, assistance to refugees, and hope to many Sacramento area residents.

Mission: SETA transforms lives by supporting programs and partners that empower people to thrive.

Vision: A Sacramento County where all communities facing barriers can achieve their fullest potential in school, work, and life.

For more information visit www.seta.net.

BOARD COMPOSITION:

The SETA Governing Board is comprised of two members of the Sacramento City Council, two members of the Sacramento County Board of Supervisors, and one public member appointed jointly by the City Council and Board of Supervisors.

BOARD RESPONSIBILITIES:

The SETA Governing Board is responsible for the oversight and administration of the federal Workforce Innovation and Opportunity Act (WIOA), Head Start (HS), Community Services Block Grant (CSBG), and refugee funds along with any other federal or state statutes under which financial assistance is provided, or under which financial assistance is received from private sources.

MEETINGS:

The SETA Governing Board regular meetings are held monthly at 9:00 a.m. on the first Thursday of the month at 925 Del Paso Blvd., Suite 100, Sacramento, CA 95815, in person.

PREFERRED QUALIFICATIONS:

- Members of City Councils (Elk Grove, Citrus Heights, Folsom, Galt, Isleton, Rancho Cordova)
- Leaders of Business Organizations
- Leaders of Sacramento Central Labor Council and other labor organizations
- Higher Education Leaders
- Leaders of the Sacramento State University
- Leaders of Los Rios Community Colleges (American River, Cosumnes River, Folsom Lake, Sacramento City)
- Members of SETA Boards (Community Action, Head Start Policy Council, Sacramento Works, Inc.)

AND

- The candidate must have knowledge and experience in working with Early Childhood Development and/or Workforce Development on key issues, policies, and challenges related to childcare accessibility, quality standards, and workforce training programs.
- The candidate must demonstrate a strong commitment to supporting populations such as low-income families, immigrants, refugees, and underserved communities.
- The candidate must have experience collaborating with community groups, businesses, and government agencies to promote cooperation and assist in policy development.

COMPENSATION:

Members of the SETA Governing Board are paid a \$175 per meeting stipend with a maximum of \$350 per month.

APPOINTMENT PROCESS:

Qualified candidates should submit a completed application, resume, and letter of interest by [DATE/TIME]. Applications and supporting documents will be screened, and selected applicants will be invited to the interview by the interview panel.

Recommendations of the interview panel will be provided to the SETA Governing Board for approval and to the City Council and Board of Supervisors for appointment confirmation.

CONFLICT OF INTEREST:

The SETA Governing Board members are public officials under California law who must abide by conflict of interest rules and regulations, including SETA's Conflict of Interest

Code. Upon appointment, each applicant is required to submit a Statement of Economic of Interests Form 700. (SETA provides a link).

ETHICS TRAINING:

Effective January 1, 2006, state law (AB 1234) requires that local officials who receive compensation, salary, stipends, or expense reimbursements must receive training in public service ethics laws and principles every two years. This requirement applies to all SETA Governing Board members. A link to the course will be provided.

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